



Partnership and Community  
Collaboration Academy

### **Accountability Practices Checklist**

1. Review the accountability practices on page 2 and provide examples from your own experience.
2. Optional: review [Accountability When Working With Partnerships](#) (video, 11 mins) as a reference.
3. Share your takeaway on the [Self-Study feedback Form](#).

ACCOUNTABILITY TOOLBOX	What practices are you using to...?	Share an example of this practice. <i>(say more about how)</i>	Why this is a preferred practice? <i>(say more about why)</i>
TEAM-BUILDING	1. Identify the needs and expectations of your agency, partners and/or interested parties		
	2. Build on the experience and insights of others		
	3. Foster teamwork and pride		
PROJECT MANAGEMENT	4. Create and meet project timelines		
	5. Leverage resources and expertise		
	6. Provide guidance and oversight on the use of federal and non-federal funding		
FACILITATION	7. Ensure understanding of rules, policies, and authorities of partners/interested parties		
	8. Assess and manage risk		
	9. Take responsibility for individual organization and group performance		
EVALUATION	10. Gather feedback from partners, interested parties, and the public		
	11. Identify and monitor progress toward goals and objectives		
	12. Collect and share lessons learned		